

EAST ORANGE GENERAL HOSPITAL VACANCY REPORT

PROSPECT EOGH INC.

EAST ORANGE GENERAL HOSPITAL IS AN EQUAL OPPORTUNITY EMPLOYER

Friday, April 21, 2017

Department	Job Title	Requirements	# of Pos.	Weekly Hours	Shift	Status		
<u>3 WEST - FORENSIC</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS	1	37.5	Days	FT		
			1	24	Nights	PT		
<u>3 MAIN</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS	3	37.5	Days	FT		
			1	37.5	Nights	FT		
<u>4 MAIN</u>	Registered Nurse	Current N.J. license. (American Heart Association)-BLS. 1 year experience in Behavioral Health preferred. Must be able to work every other weekend.	2	37.5	Evenings	FT		
			2	37.5	Nights	FT		
			1	7.5	Evenings	PD		
<u>5 WEST</u>	Patient Care Technician	High school diploma required. Experience preferred. CNA a plus. (BLS) from the American Heart Association required	1	37.5	Nights	FT		
			Registered Nurse	Current NJ license. (American Heart Association)-BLS, ACLS	1	37.5	Days	FT
					1	37.5	Nights	FT
					1	24	Days	PT
<u>BEHAVIORAL OUTPATIENT HEALTH UNIT</u>	Clinical Coordinator	Master's Degree in Counseling or Social Work, LCSW or LPC required and minimum of one year experience in an outpatient behavioral health setting	1	37.5	Days	FT		
<u>BUSINESS DEVELOPMENT</u>	Business Development Coordinator	High School diploma or equivalent. B.A. preferred Minimum of one 3 year Business Development, healthcare and sales experience preferred	1	37.5	Days	FT		
<u>CONTINUING CARE</u>	Case Manager	R.N, preferably BSN. Case Manager Certification and (BLS) from the American Heart Association required Med/Surg. And Critical Care experienced required	1	37.5	Days	FT		
	Emergency Room Case Manager	R.N, preferably BSN. Case Manager Certification and (BLS) from the American Heart Association required Med/Surg. And Critical Care experienced required	1	37.5	Days	FT		

<u>EMERGENCY DEPARTMENT</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS, ACLS and PALS. Training will be provided. Additional sign on bonus for 5 or more years' experience for full time nurses	3	37.5	Nights (7p-7a)	FT
			1	37.5	Days (7a-7p)	FT
			1	25	Varies	PT
			1	7.5	Varies	PD
	Clinical Coordinator	BLS required, BSN preferred. Current NJ license, ER experience is required and a minimum of 3 years supervisory experience preferred	1	37.5	Days 7a-7p	FT
	ERT (Emergency Room Tech)	High school diploma or equivalent. One year experience preferred. BLS from the American Heart Association	1	15	Varies	PD
1			37.5	Nights	FT	
<u>ENVIRONMENTAL SERVICES</u>	Environmental Services Aide	High school diploma or equivalent. Must be Customer focused and have great interpersonal skill. Must be flexible with assignments	4	37.5	Days 7am-3pm	FT
			2	37.5	Evenings	FT
			1	24	Evenings	PT
<u>FOOD AND NUTRITIONAL SERVICES</u>	Clinical Dietician	Bachelor's degree in Nutrition or related field required. Must have R.D. registration. Excellent oral and written communications skills required. Computer skills required. Preferred experience with Electronic Medical Recording.	1	16	Varies	PT
			1	37.5	Days	FT
	Food Associate	High School Diploma or equivalent. Previous working experience in food service will be considered and is preferred.	1	37.5	Days	FT
			1	22	Days	PT
<u>HEMODIALYSIS IP</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS. 1 year of hemodialysis experience preferred	1	37.5	Days (8a-4:30p)	FT
<u>INFECTION PREVENTION</u>	Manager	Bachelors' degree in nursing or other health care related fields, Current NJ State RN license and CIC certified. Must have experience as an infection control practitioner. Certified in Infection Control by the CBIC	1	37.5	Days	FT
<u>INSERVICE EDUCATION</u>	Critical Care Educator	RN, MSN required, critical care experience and at least two years' experience preferred. BLS/ACLS from the American Heart Association, Critical care training and education required.	1	37.5	Days	FT

ICU INTENSIVE CARE UNIT	Registered Nurse	Current NJ license; BLS, ACLS (American Heart Association); Arrhythmia, ventilator and telemetry certifications and one year experience in both telemetry and ventilators required. One year experience in critical care and critical care certification preferred. One year sign on bonus for full time nurses	3	37.5	Days (7a-7p)	FT
			1	12.5	Days	PD
INFORMATION TECHNOLOGY	Systems Analyst	BA or equivalent and four or more years general data processing experience with two years in a system analysis.	1	37.5	Days	FT
	IT Helpdesk/Operator	High School Diploma or equivalent Customer service experience and 1 year Switchboard Operator experience	3	7.5	Varies	PD
LABORATORY	Phlebotomist	High School Diploma or equivalent. Experienced phlebotomist in a hospital setting preferred, minimum of 6 months experience in a healthcare environment; ASCP license or equivalent.	1	7.5	Varies	PD
	Medical Technologist	Baccalaureate degree in Medical Technology or equivalent preferred; Associate degree acceptable if experience criteria are met (must meet NJ State Department of Health regulation for Technologist). ASCP or equivalent preferred.	1	37.5	Days	FT
THE METABOLIC & BARIATRIC CENTER	Manager	The ideal candidate must be well-rounded, have previously managed in a medical office and understand the processes involved in creating a positive work environment that promotes success. Candidates for this position should be open-minded and have a strong work ethic, along with the passion to provide excellent customer service. Requirements: Associate degree or higher Medical office experience required. Medical billing experience required. Experience managing others required.	1	37.5	Days	FT
NURSING ADMINISTRATION	Unit Secretary	High School Diploma or equivalent. One year experience preferred.	1	15	Varies	PT
			1	7.5	Varies	PD
NURSING FLOAT POOL	Patient Care Technician (PCT)	High school diploma required. Experience preferred. Certified Nursing Assistant a plus. (BLS) from the American Heart Association required	2	30	Day	PT

<u>OPERATING ROOM</u>	Registered Nurse	Current NJ license, preferably BSN program. CNOR and/or CRNFA preferred with maintenance of the required continuing education. One year experience preferred. American Heart Association (BLS)	1	37.5	Varies	FT
	Operating Room Technician	Graduate of High School and scrub technologist program, current certification as an OR Technologist (CST), minimum of 1 year experience, must obtain national certification after 2 years of employment and maintain the required certification and continuing education. BLS required.	2	37.5	Days	FT
<u>PATIENT ACCESS</u>	Patient Access Associate	Requires High School Diploma. Ability to type and effectively use a personal computer is essential. Minimum of one-year experience in a health care environment and previous knowledge of Healthcare Insurance carriers preferred. Certification from National Association of Healthcare Access Management is a plus	2	7.5	Varies	PD
<u>PATIENT ACCOUNTS</u>	Follow-Up Clerk	High School Diploma required. Prior experience working in a Hospital Credit & Collection Department or Collection Agency would be helpful. Basic use of a computer is required. Good communication and customer relation skills are a must	3	37.5	Days	FT
<u>PATIENT TRANSPORT</u>	Transporter	High School Diploma or equivalent. One year experience preferred	1	37.5	Days	FT
<u>PHYSICAL REHAB</u>	Physical Therapist	Bachelor's, Master's or Doctor of Physical Therapy (DPT) preferred NJ Licensed Physical Therapist CPR certification. Current NJ Licensure as a Physical Therapist, experience a plus but will accept new grads. Schedule can be flexible, no evenings required.	1	7.5	Varies	PD
	Physical Rehab Aide	High School diploma or equivalency required. Proficient with Microsoft Office. Previous experience with billing and completion of insurance authorization requirements is preferred and a minimum 1 year experience in hospital/rehabilitation setting	1	37.5	Days	FT

<u>PSYCHIATRIC EMERGENCY SCREENING SERVICES (P.E.S.S)</u>	Mental Health Screener	Degree in Psychology or Social Work plus one year's experience. Mental Health Screener certification is a plus	4	7.5	Varies	PD
			1	37.5	Days	FT
	Registered Nurse	Current N.J. license. (American Heart Association)-BLS. 1 year experience in Behavioral Health preferred. Must be able to work every other weekend.	1	7.5	Varies	PD
			1	37.5	Days 7a-7p	FT
			1	37.5	Nights 7p-7a	FT
<u>QUALITY</u>	Director of Quality	Bachelor's Degree in Nursing, Public Administration or related field required. Master's degree preferred.	1	37.5	Varies	FT
<u>SAFETY & SECURITY</u>	Security Officer	High School Diploma Required or Equivalent NJ Driver License and NJ SORA required 3 years' experience in the law enforcement or 2 years in healthcare security experience or 2-5 years in general security industry. Must be able to work every other weekend.	1	24	Evenings	PT
			1	30	Varies	PT
			1	37.5	Nights	FT
			1	37.5	Evenings	FT
	Security Supervisor	High School Diploma or equivalent {ex: SORA certification} required. Current NJ Driver's License required. Minimum 2 years' experience in security required. First responder experience preferred. 2-3 years in a supervisory role.	1	37.5	Evenings	FT
<u>TRANSITIONAL CARE SERVICES</u>	Patient Navigator	Bachelor's Degree in Nursing and Current New Jersey Registered Nurse Candidate will coordinate patient care services as well as provides outreach, education and referral services to patients. The Patient Navigator is responsible for carrying out tasks that are needed to execute the medical and support service plan	1	37.5	Days	FT