

**EAST ORANGE GENERAL HOSPITAL VACANCY REPORT**

**PROSPECT EOGH INC.**

**EAST ORANGE GENERAL HOSPITAL IS AN EQUAL OPPORTUNITY EMPLOYER**

**Friday, February 17, 2017**

<b>Department</b>	<b>Job Title</b>	<b>Requirements</b>	<b># of Pos.</b>	<b>Weekly Hours</b>	<b>Shift</b>	<b>Status</b>	<b>Date Posted</b>
<u>2 WEST</u>	Patient Care Technician	High school diploma required. Experience preferred. CNA a plus. (BLS) from the American Heart Association required	1	37.5	Nights	FT	01/12/2017
			1	37.5	Evening	FT	01/12/2017
			1	37.5	Days	FT	01/12/2017
	Registered Nurse	Current NJ license. (American Heart Association)-BLS	1	37.5	Nights	FT	01/12/2017
			1	37.5	Days	FT	01/12/2017
	Nurse Manager	New Jersey State RN License, 4-8 years' experience and 2 years management experience, MSN preferred	1	37.5	Days	FT	01/12/2017
<u>3 WEST – FORENSIC</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS	1	37.5	Nights	FT	01/24/2017
			1	24	Nights	PT	01/24/2017
<u>3 MAIN</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS	4	37.5	Nights	FT	11/28/2016
			1	37.5	Days	FT	11/28/2016
<u>4 MAIN</u>	Registered Nurse	Current N.J. license. (American Heart Association)-BLS. 1 year experience in Behavioral Health preferred. Must be able to work every other weekend.	4	37.5	Evenings	FT	01/31/2017
			1	37.5	Days	FT	12/06/2016
			1	7.5	Varies	PD	02/14/2017
	Mental Health Aide	High school diploma and 1 year experience a nursing assistant	1	37.5	Nights	FT	11/28/2016
<u>5 WEST</u>	Patient Care Technician	High school diploma required. Experience preferred. CNA a plus. (BLS) from the American Heart Association required	1	37.5	Nights	FT	12/19/2016
<u>BEHAVIORAL OUTPATIENT HEALTH UNIT</u>	Program Manager Community Services	Master's in Counseling, Psychology, Social Work or related field. LPC or LCSW required Experience: 3 years' supervisory experience in a behavioral health setting	1	37.5	Days	FT	02/01/2017
	Clinical Coordinator	Master's Degree in Counseling or Social Work, LCSW or LPC required and minimum of one year experience in an outpatient behavioral health setting	1	37.5	Days	FT	02/01/2017

<b>BUSINESS DEVELOPMENT</b>	Business Development Coordinator	High School diploma or equivalent. B.A. preferred Minimum of one 3 year Business Development, healthcare and sales experience preferred	1	37.5	Days	FT	10/21/2016
<b>CENTRAL DISTRIBUTION</b>	Clerk	High School Diploma or its equivalent and previous years of related experience. Has knowledge of commonly-used concepts, practices, and procedures within a particular field.	1	37.5	Days	FT	11/28/2016
			1	7.5	Varies	PD	01/11/2017
<b>CONTINUING CARE</b>	Case Manager	R.N, preferably BSN. Case Manager Certification and (BLS) from the American Heart Association required Med/Surg. And Critical Care experienced required	2	7.5	Day	PD	12/15/2016
			1	37.5	Days	FT	01/18/2017
<b>EMERGENCY DEPARTMENT</b>	Registered Nurse	Current NJ license. (American Heart Association)-BLS, ACLS and PALS. Training will be provided. Additional sign on bonus for 5 or more years' experience for full time nurses	2	37.5	Nights (7p-7a)	FT	11/09/2016
			1	37.5	Days (7a-7p)	FT	11/09/2016
			1	25	Varies	PT	04/29/2016
			1	7.5	Varies	PD	02/01/2017
	Clinical Coordinator	BLS required, BSN preferred. Current NJ license, ER experience is required and a minimum of 3 years supervisory experience preferred	1	37.5	Days 7a-7p	FT	11/28/2016
	ERT (Emergency Room Tech)	High school diploma or equivalent. One year experience preferred. BLS from the American Heart Association	3	15	Varies	PD	01/19/2017
			1	37.5	Nights	FT	01/24/2017
	Unit Secretary	High school diploma or equivalent with secretarial training. College education preferred but not required. At least five year of secretarial or office experience, hospital emergency experience is preferred.	1	7.5	Varies	PD	01/19/2017
Transporter	High School Diploma or equivalent. One year experience preferred	1	37.5	Days	FT	02/06/2017	
<b>ENVIRONMENTAL SERVICES</b>	Environmental Services Aide	High school diploma or equivalent. Must be Customer focused and have great interpersonal skill. Must be flexible with assignments.	1	22.5	3pm-11pm	PT	11/28/2016
			3	37.5	Days 7am-3pm	FT	02/06/2017

<u>FAMILY HEALTH CENTER AND EMPLOYEE/OCCUPATIONAL HEALTH</u>	Patient Access Associate	Requires High School Diploma. Ability to type and effectively use a personal computer is essential. Minimum of one-year experience in a health care environment and previous knowledge of Healthcare Insurance carriers preferred. Certification from National Association of Healthcare Access Management is a plus	1	37.5	Days	FT	09/21/2016
<u>FINANCE</u>	Director of Finance Ops	Applicant must have 3-5 years healthcare experience, Bachelor's Degree and MBA preferred. Experience with accounting, investment returns and finance issues with business sense. Cost Accounting Experience a plus	1	37.5	Days	FT	08/20/2016
<u>FOOD AND NUTRITIONAL SERVICES</u>	Clinical Dietician	Bachelor's degree in Nutrition or related field required. Must have R.D. registration. Excellent oral and written communications skills required. Computer skills required. Preferred experience with Electronic Medical Recording.	1	7.5	Varies	PD	08/19/2016
			1	16	Varies	PT	11/18/2016
<u>HEALTH INFORMATION SYSTEMS</u>	Inpatient Coder	High school graduate or equivalent. AHIMA Certified. Candidate must have CCS (Certified Coding Specialist) A minimum of 3 year's hospital inpatient coding experience. Must have the ability to analyze coding assignment for DRG calculation and work collaboratively with the CDI team.	1	37.5	Days	FT	04/30/2015
<u>HEMODIALYSIS IP</u>	Registered Nurse	Current NJ license. (American Heart Association)-BLS. 1 year of hemodialysis experience preferred	1	37.5	Days (8a-4:30p)	FT	09/14/2016
			1	9.5	Varies	PD	09/20/2016
	Hemo Technician	High School Diploma or equivalent required. 1 year of hemodialysis experience required.	1	37.5	Varies	FT	01/12/2017
<u>HEMODIALYSIS OP</u>	Patient Care Tech	High school diploma required. Experience preferred. CNA a plus. (BLS) from the American Heart Association required	1	37.5	Varies	FT	01/12/2017
	Clinical Dietician	Bachelor's degree in Nutrition or related field required. Must have R.D. registration. Excellent oral and written communications skills required	1	37.5	Days	FT	11/28/2016
			1	7.5	Varies	PD	12/15/2016

<u>INFECTION PREVENTION</u>	Manager	Bachelors' degree in nursing or other health care related fields, Current NJ State RN license and CIC certified. Must have experience as an infection control practitioner. Certified in Infection Control by the CBIC	1	37.5	Days	FT	09/14/2016
<u>INSERVICE EDUCATION</u>	Critical Care Educator	RN, MSN required, critical care experience and at least two years' experience preferred. BLS/ACLS from the American Heart Association, Critical care training and education required.	1	37.5	Days	FT	05/22/2016
<u>ICU INTENSIVE CARE UNIT</u>	Registered Nurse	Current NJ license; BLS, ACLS (American Heart Association); Arrhythmia, ventilator and telemetry certifications and one year experience in both telemetry and ventilators required. One year experience in critical care and critical care certification preferred. One year sign on bonus for full time nurses	1	37.5	Nights (7p-7a)	FT	09/14/2016
			3	37.5	Days (7a-7p)	FT	11/09/2016
			1	25	Nights	PT	11/09/2016
			1	12.5	Nights	PD	11/09/2016
			1	12.5	Days	PD	11/28/2016
<u>INFORMATION TECHNOLOGY</u>	Systems Analyst	BA or equivalent and four or more years general data processing experience with two years in a system analysis.	1	37.5	Days	FT	03/02/2016
<u>NURSING FLOAT POOL</u>	Patient Care Technician (PCT)	High school diploma required. Experience preferred. Certified Nursing Assistant a plus. (BLS) from the American Heart Association required	2	30	Day	PT	09/21/2016
<u>OPERATING ROOM</u>	Registered Nurse	Current NJ license, preferably BSN program. CNOR and/or CRNFA preferred with maintenance of the required continuing education. One year experience preferred. American Heart Association (BLS)	1	37.5	Varies	FT	08/19/2016
	Operating Room Technician	Graduate of High School and scrub technologist program, current certification as an OR Technologist (CST), minimum of 1 year experience, must obtain national certification after 2 years of employment and maintain the required certification and continuing education. , BLS required.	1	37.5	Days	FT	12/19/2016

<u>PATIENT ACCOUNTS</u>	Payment Variance Analyst	Bachelor's degree in Healthcare Administration, Business or equivalent experience required. Min. of 1-2 years' experience in Healthcare Administration of business office required. Must be detail-oriented, highly adaptable and possess analytical, problem solving and project management skills.	1	37.5	Days	FT	07/19/2016
	Charge Integrity Analyst	High school graduate required. Nursing Degree OR Coding Credential (e.g., RHIT, CCS) is required. Two (2) to three (3) years of healthcare experience.	1	37.5	Days	FT	10/21/2016
	Follow-Up Clerk	High School Diploma required. Prior experience working in a Hospital Credit & Collection Department or Collection Agency would be helpful. Basic use of a computer is required. Good communication and customer relation skills are a must	2	37.5	Days	FT	12/15/2016
<u>PSYCHIATRIC EMERGENCY SCREENING SERVICES (P.E.S.S)</u>	Temp Administrative Assistant	High School graduate or equivalent with secretarial training Experience in Word and Excel required. Requires good organizational, customer service, written and verbal communication skills	1	37.5	Days	FT	12/28/2016
	Mental Health Screener	Degree in Psychology or Social Work plus one year's experience. Mental Health Screener certification is a plus	7	7.5	Varies	PD	02/14/2017
	Registered Nurse	Current N.J. license. (American Heart Association)-BLS. 1 year experience in Behavioral Health preferred. Must be able to work every other weekend	6	7.5	Varies	PD	02/14/2017
<u>QUALITY</u>	Director of Quality	Bachelor's Degree in Nursing, Public Administration or related field required. Master's degree preferred.	1	37.5	Varies	FT	09/24/2016
<u>SAFETY &amp; SECURITY</u>	Security Officer	High School Diploma or equivalent {ex: SORA certification} required. Current NJ Driver's License required. Must be able to work every other weekend.	2	15	Varies	PT	09/14/2016
			2	24	Evenings	PT	02/06/2017
			1	24	Days	PT	11/28/2016
			1	30	Varies	PD	12/19/2016
			1	37.5	Nights	FT	11/28/2016
	Security Supervisor	High School Diploma or equivalent {ex: SORA certification} required. Current NJ Driver's License required. Minimum 2 years' experience in security required. First responder experience preferred. 2-3 years in a supervisory role.	1	37.5	Evenings	FT	12/19/2016